

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1712707

Vendor Name: Wheaton Stanley-Squared Marketing Dba Alphagraphics 260

Check Details:

Check Number: 0342461

Check Amount: \$ 2,205.54

Check Date: 9/9/2025

Invoice Details:

Invoice Number: 182221

Invoice Date: 3/25/2025

PO Number: P0016182

Voucher Number: V0899111

Document Type: AP Invoice

Document Below

Alphagraphics US260
128 N Main St.
Wheaton, IL 60187
Phone: 630.653.2442
Fax: 630.653.2485
www.US260.alphagraphics.com



Invoice Number: **182221**

Bill To:
Mark Pearson
College of DuPage
22nd & Lambert
Glen Ellyn IL 60137
Phone: 630-942-2763

Date: 3/25/25

P.O.: P0016182

Taken By: CF
Sales Rep: CF
Account Type: Charge Account

Ship Via: Pickup - Call

Architectural Book

Quantity	Description	Price
75	Architectural Books, 6.75 x 6.75 Front Laminated Cover printed Full Color on 12PT C1S White Cover with 78 Inside Pages printed Full Color Two Sided on 100# White Gloss Text, Collated, Perfect Bound and Trimmed	\$ 2,205.54
Special Instructions:		Subtotal
		2,205.54
		Tax
		0.00
		Shipping
		0.00
		Total
		2,205.54
		Deposit (-)
		0.00
		Amount Due
		\$2,205.54

PAYMENT TERMS: I understand all charged invoices are payable 30 days after invoice date and that a service fee of 1.5% per month will be added to all past due accounts. In the event payment is not made and account is referred to a collection agency, or if legal action is required I will pay collection and/or attorney's fees resulting from such action.

CHECK ACCEPTANCE POLICY: My signature indicates I understand and authorize AlphaGraphics to electronically debit my account on all dishonored checks plus a processing fee and any applicable taxes.

ALL DISPUTES must be addressed within 30 days of receipt of product. AlphaGraphics cannot research disputes on product older than 30 days.

CREDIT CARD ACCEPTANCE POLICY: Credit card payment may be accepted at the time of sale or within the first 30 days after release of merchandise. Credit card payments exempt from credit card payment without a processing fee.

Signature _____

Time _____

Print Name _____

Date _____

You can view our Privacy Policy at: <https://www.alphagraphics.com/privacy-policy.html>

Christine Fenne <cfenne@alphagraphics.com>

[External] Invoice 182221

Christine Fenne <cfenne@alphagraphics.com>

Wed, Aug 6, 2025 at 09:48 PM UTC

CC: Invoicing <invoicing@cod.edu>, Purchasing Proposals <purchasing@cod.edu>, Accounts Payable <acctpay@cod.edu>, Ron Stanley <rstanley@alphagraphics.com>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello David

It has come to my attention that this invoice remains unpaid.
Please find attached the open invoice with COD PO # and our ACH payment instructions.
My apologies if my firm did not follow the current procedures for submitting invoices for payment.
Let me know if you require additional details to process this payment and when we can expect it.

Sincerely,
Christine Fenne
Managing Director



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2 attachments

Invoice_182221.pdf

ACH Instructions.pdf